

MINUTES OF THE  
CONTINUING EDUCATION COMMITTEE MEETING  
OF THE  
STRUCTURAL PEST CONTROL BOARD  
December 5, 2002

The meeting was held on Thursday, December 5, 2002 at the Structural Pest Control Board, 1418 Howe Avenue, Suite 18, Angela D. Newman Conference Room, Sacramento, California, commencing at 10:09 a.m. with the following members present:

Doug Carver, Chair  
Dennis Patzer  
Dr. Michael Rust  
John Van Hooser  
Bill Gillespie (arrived at 10:24 a.m.)

Board staff present:

Susan Saylor, Assistant Registrar  
Karen Sanders, Staff Services Analyst

APPROVAL OF MINUTES

Mr. Van Hooser moved and Dr. Rust seconded to approve the minutes of the meeting of October 24, 2002. Passed unanimously.

DEVELOP UNIFORM CONTINUING EDUCATION STANDARDS

Mr. Van Hooser discussed requiring proctors for continuing education on-line and correspondence activities, the need for the Board to have jurisdiction over proctors, and the importance of defining proctors' responsibilities.

Mr. Patzer moved and Mr. Van Hooser seconded to have the Board direct the Rules and Regulations Committee to address a regulation to establish a proctor's position within each continuing education provider to proctor correspondence courses. The goal is to identify an individual that will be held responsible.

After much discussion Mr. Patzer withdrew his motion.

The committee members then had a discussion about the content of a letter of September 24, 2003, from Jeff Smith of UNIVAR. Mr. Smith was involved in the discussion.

Mr. Van Hooser moved and Dr. Rust seconded to recommend to the Board to have the Rules and Regulations Committee amend section 1950.5 to require all activities that provide technical or rules and regulations continuing education hours (including in-house training seminars) to include an examination.

Passed unanimously.

Dr. Rust moved and Mr. Van Hooser seconded that the committee develop a quality control survey of examination questions covering rules and regulations and technical subject areas to be sent to a random number of renewal candidates as a quality control method to determine if continuing education is an effective method of educating licensees.

Passed by majority. (Aye - Carver, Patzer, Rust and Van Hooser. Opposed – Gillespie)

Mr. Patzer commented that the Board's current rules and regulations do not address Environmental Protection Agency (EPA) re-certification Federal Insecticide Fungicide Rodenticide Act (FIFRA) requirements as it relates to Pesticide Use and Worker Health and Safety.

Mr. Patzer moved and Dr. Rust seconded to recommend to the Board to have the Rules and Regulations Committee develop language in order to comply with FIFRA requirements as it pertains to re-certification of licensees in regards to Pesticide Use and Worker Health and Safety requirements.

Passed by majority. (Aye - Carver, Patzer, Rust and Gillespie. Opposed – Van Hooser)

Dr. Rust moved and Mr. Patzer seconded to recommend to the Board to have the Rules and Regulations Committee amend section 1953 pertaining to the minimum number of questions for examinations administered at the end of any group activities as follows:

- 10 questions per 1 hour of instruction
- 40 questions minimum for any activity of instruction of 4 hours or more per seminar

Passed unanimously.

Mr. Patzer moved and Mr. Gillespie seconded that all examination questions be either true/false or multiple choice or a combination thereof.

Passed unanimously.

The next meeting is schedule for January 29, 2003, at 10:00 a.m. in Sacramento.

At the next committee meeting the committee will continue to review Mr. Gillespie's new handout entitled "Revision of Continuing Education Regulations."

Mr. Carver adjourned the meeting at 2:26 p.m.

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DOUG CARVER, Chairman

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Date

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KELLI OKUMA, Registrar