



MEMORANDUM

DATE	October 5, 2021
TO	SPCB Board Members
FROM	Susan Saylor, Executive Officer
SUBJECT	Agenda Item XII. Discussion on California Code of Regulations, Title 16, section 1996.3 Electronic Submission of WDO Inspection and Completion Activity Report Form

A recent analysis of WDO submission statistics revealed that in 2021, of the 900,000 activities submitted, 1.3% were paper "flats." Of the 1,257 companies who submitted WDO activities only 30 sent paper "flats."

Due to the method used to process these paper submissions and the outdated technology that must be utilized, processing them is disproportionately time consuming.

As a result, staff is requesting direction from the SPCB to draft a statutory or regulatory solution requiring WDO reporting submissions to be sent electronically.



Structural Pest Control Board
2005 Evergreen Street, Ste. 1500
Sacramento, CA 95815
(916) 561-8700

WDO INSPECTION & COMPLETION ACTIVITY REPORT FORM

Company Name	Company Registration No.	Branch Office Number (if applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>

RETURN THIS ORIGINAL FORM ALONG WITH \$4.00 FOR EACH WDO INSPECTION AND \$4.00 FOR EACH NOTICE OF WORK COMPLETED AND NOT COMPLETED TO: STRUCTURAL PEST CONTROL BOARD, 2005 EVERGREEN STREET, SUITE 1500, SACRAMENTO, CA 95815.

ACTIVITIES: (1) ORIGINAL INSPECTION (2) LIMITED INSPECTION (3) SUPPLEMENTAL INSPECTION (4) REINSPECTION (5) NOTICE OF WORK COMPLETED AND NOT COMPLETED (6) CORRECTED REPORT / NOTICE OF WORK COMPLETED AND NOT COMPLETED (7) SEPARATED REPORT

ALL INFORMATION ON THIS FORM MUST BE TYPED

DATE MM/DD/YY	BUILDING NUMBER	STREET NAME (30)	CITY (20)	ZIP CODE	ACTIVITY CODE	INSPECTOR'S LICENSE NUMBER
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