



STRUCTURAL PEST CONTROL BOARD BOARD MEETING

October 16, 2024

9 a.m. to conclusion of business

Structural Pest Control Board
Hearing Room
2005 Evergreen Street
Sacramento, CA 95815





MEMBERS OF THE BOARD

YESSENIA ANDERSON, PRESIDENT

KYLE FINLEY, VICE PRESIDENT

ANKUR BINDAL

SCOTT MENDENHALL

MARK PAXSON

JOHN TENGAN

OUR VISION

The Structural Pest Control Board sets the standard as the national regulatory and environmental leader of pest management for consumer protection.

OUR MISSION

The Structural Pest Control Board's mission is to protect the general welfare of Californians and the environment by promoting outreach, education, and regulation of the structural pest management profession.

OUR VALUES

Accountability
Consumer Protection
Professionalism
Service
Transparency

STRUCTURAL PEST CONTROL BOARD

2005 Evergreen St., Suite 1500
Sacramento, CA 95815
(916) 561-8708
Toll-free: (800) 737-8188
www.pestboard.ca.gov



CALIFORNIA DEPARTMENT OF
CONSUMER
AFFAIRS



PDE_23-010



MEETING NOTICE STRUCTURAL PEST CONTROL BOARD MEETING

October 16, 2024

9:00 a.m. – 5:00 p.m. (or until conclusion of business)

The Structural Pest Control Board (Board) will hold a public meeting, accessible both in-person and via a tele/videoconference platform, in accordance with Government Code section 11123.

The Board will attempt to provide reliable means for members of the public to participate remotely; however, in the unlikely event that such remote means fails, the meeting may continue in person. For this reason, members of the public are advised to consider attending the meeting in person to ensure their participation during the meeting.

Members of the public may participate from a remote location by joining the meeting via WebEx:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m8530cb0f3898b2e731bbf66401964835>

If joining using the link above:

Webinar number: 2484 023 9307

Webinar password: SPCB1016

If joining by phone:

+1-415-655-0001 US Toll

Access code: 248 402 39307

Passcode: 77221016

PHYSICAL MEETING LOCATION

Structural Pest Control Board
Hearing Room
2005 Evergreen Street
Sacramento, California 95815

TELE/VIDEOCONFERENCE LOCATION

KMG Psychiatry
765 3rd Avenue, Suite 100
Chula Vista, CA 91910

Members of the public may but are not required to identify themselves. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will need to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment. Participants who choose not to provide their email address may use a fictitious email address in the following sample format: XXXXX@mailinator.com.

AGENDA

Action may be taken on any agenda item. Agenda items may be taken out of order.

1. Roll Call / Establishment of Quorum
2. Flag Salute / Pledge of Allegiance
3. Petition for Reinstatement
Lance Eugene Kelsey – OPR 10063, Branch 3
4. Petition for Reinstatement
Jose Carrillo – FR 17136, Branch 3

Closed Session

5. Pursuant to Government Code, section 11126, subdivision (c)(3), the Board will meet in closed session for discussion and to take action on disciplinary matters, including the above petitions.

Open Session

6. Discussion and Possible Approval of the August 26, 2024, SPCB Meeting Minutes
7. California Department of Pesticide Regulation Update
8. Regulations Update
 - a. Fee Increase (Amend Title 16, CCR sections 1936, 1936.2, 1948, and 1997)
 - b. Pesticide Application Notice Requirements (Amend Title 16, CCR section 1970.4 and Adopt sections 1970.41, 1970.42, and 1970.43)
 - c. Examinations (Amend Title 16, CCR sections 1940, 1940.1, 1941, and 1942)
9. Update on Board Monitored Legislation:
 - a. SB 1451 (Ashby) Professions and Vocations
10. Executive Officer's Report
 - a. Budget Update
 - b. Licensing Update
 - c. Enforcement Update

11. 2025 Board Meeting Dates:

- Wednesday, February 12, 2025 (Tele/videoconference)
- Wednesday, June 18, 2025 (Southern California)
- Wednesday, October 8, 2025 (Sacramento)

12. Public Comment for Items Not on the Agenda

The Board may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. (Government Code, Sections 11125, 11125.7(a).)

13. Future Agenda Items

14. Annual Election of Board President and Vice President

15. Adjournment

This meeting will be Webcast, provided there are no unforeseen technical difficulties or limitations. To view the Webcast, please visit <https://thedcapage.wordpress.com/webcasts/>. Additionally, the meeting may be cancelled or changed without notice. For verification, please check the Board's website at www.pestboard.ca.gov or call 916-561-8700.

Government Code, section 11125.7, provides the opportunity for the public to address each agenda item during discussion or consideration by the Board prior to the Board taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Board, but the Board President may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on these items at the time of the same meeting. (Government Code sections 11125, 11125.7(a).)

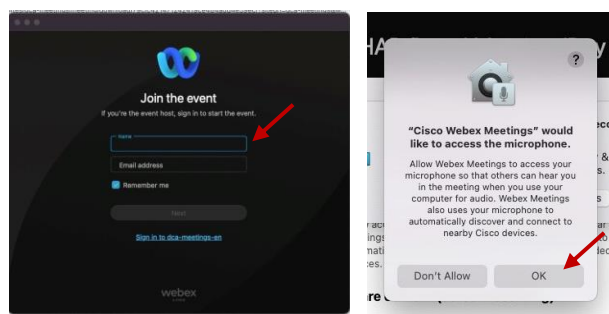
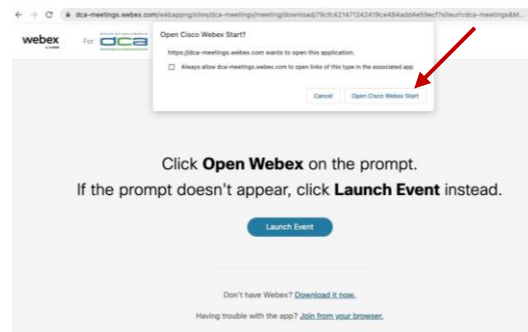
The meeting is accessible to the physically disabled. A person who needs disability-related accommodation or modification in order to participate in the meeting may make a request by contacting: Kristina Jackson-Duran at (916) 561-8700, email: pestboard@dca.ca.gov, or send a written request to the Structural Pest Control Board, 2005 Evergreen Street, Suite 1500, Sacramento, CA 95815. Providing your request at least five (5) business days prior to the meeting will help to ensure availability of the requested accommodations. The Board's TDD Line is: (916) 322-1700.

If joining using the meeting link

1 Click on the meeting link. This can be found in the meeting notice you received.

2 If you have not previously used Webex on your device, your web browser may ask if you want to open Webex. Click "Open Cisco Webex Start" or "Open Webex", whichever option is presented. DO NOT click "Join from your browser", as you will not be able to participate during the meeting.

3 Enter your name and email address*. Click "Join as a guest". Accept any request for permission to use your microphone and/or camera.

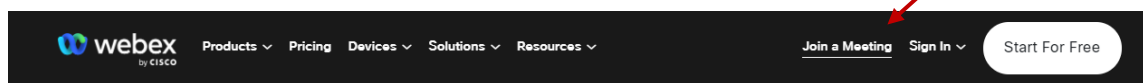


* Members of the public are not obligated to provide their name or personal information and may provide a unique identifier such as their initials or another alternative, and a fictitious email address like in the following sample format: XXXXX@mailinator.com.

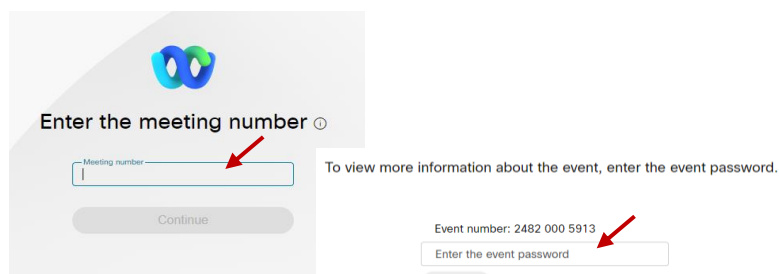
OR

If joining from Webex.com

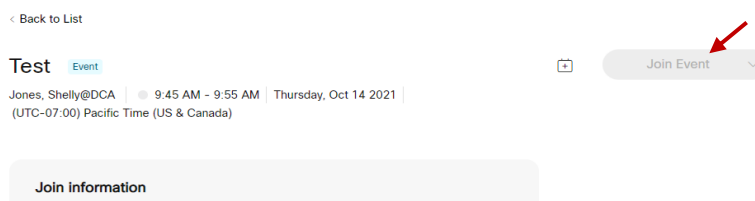
1 Click on "Join a Meeting" at the top of the Webex window.



2 Enter the meeting/event number and click "Continue". Enter the event password and click "OK". This can be found in the meeting notice you received.



3 The meeting information will be displayed. Click "Join Event".



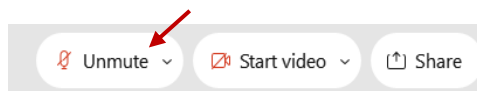
OR

Connect via telephone*:

You may also join the meeting by calling in using the phone number, access code, and passcode provided in the meeting notice.

Microphone

Microphone control (mute/unmute button) is located on the command row.

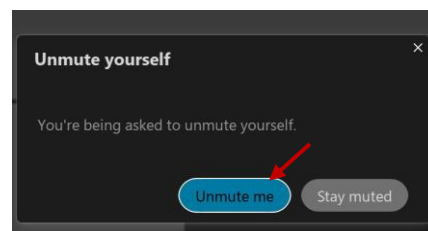


Green microphone = Unmuted: People in the meeting can hear you.



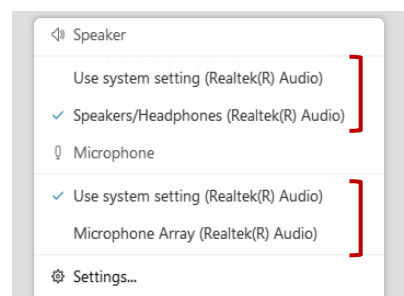
Red microphone = Muted: No one in the meeting can hear you.

Note: Only panelists can mute/unmute their own microphones. Attendees will remain muted unless the moderator enables their microphone at which time the attendee will be provided the ability to unmute their microphone by clicking on "Unmute Me".



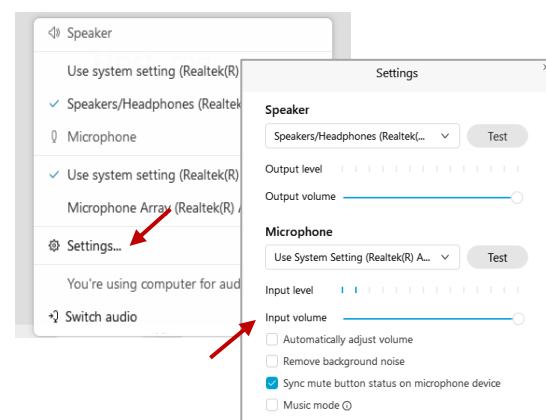
If you cannot hear or be heard

- 1 Click on the bottom facing arrow located on the Mute/Unmute button.
- 2 From the pop-up window, select a different:
 - Microphone option if participants can't hear you.
 - Speaker option if you can't hear participants.



If your microphone volume is too low or too high

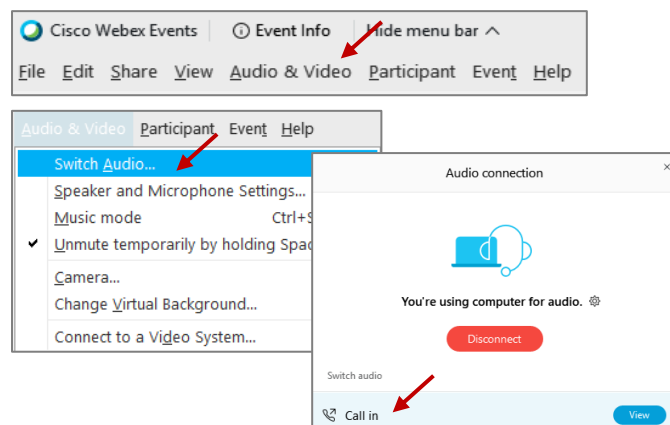
- 1 Locate the command row – click on the bottom facing arrow located on the Mute/Unmute button.
- 2 From the pop-up window:
 - Click on "Settings...":
 - Drag the "Input Volume" located under microphone settings to adjust your volume.



Audio Connectivity Issues

If you are connected by computer or tablet and you have audio issues or no microphone/speakers, you can link your phone through Webex. Your phone will then become your audio source during the meeting.

- 1 Click on "Audio & Video" from the menu bar.
- 2 Select "Switch Audio" from the drop-down menu.
- 3 Select the "Call In" option and following the directions.



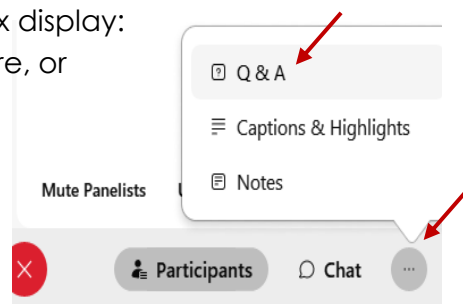
The question-and-answer (Q&A) and hand raise features are utilized for public comments.

NOTE: This feature is not accessible to those joining the meeting via telephone.

Q&A Feature

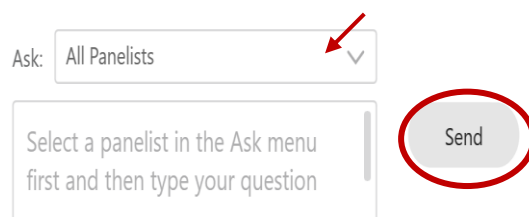
1 Access the Q&A panel at the bottom right of the Webex display:

- Click on the icon that looks like a “?” inside of a square, or
- Click on the 3 dots and select “Q&A”.



2 In the text box:

- Select “All Panelists” in the dropdown menu,
- Type your question/comment into the text box, and
- Click “Send”.



— OR —

Hand Raise Feature

- 1
- Hovering over your own name.
 - Clicking the hand icon that appears next to your name.
 - Repeat this process to lower your hand.

If connected via telephone:

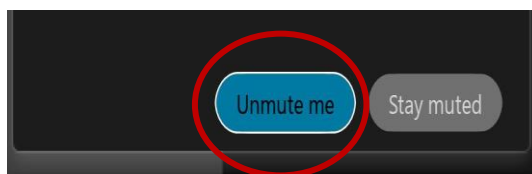
- Utilize the raise hand feature by pressing *3 to raise your hand.
- Repeat this process to lower your hand.

Unmuting Your Microphone



The moderator will call you by name and indicate a request has been sent to unmute your microphone. Upon hearing this prompt:

- Click the **Unmute me** button on the pop-up box that appears.

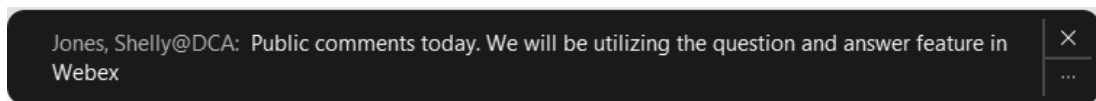


— OR —

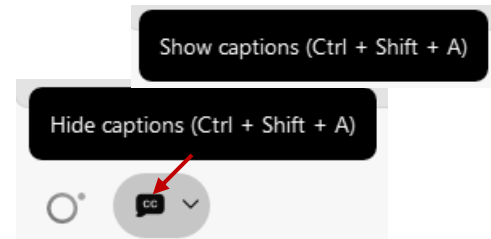
If connected via telephone:

- Press *3 to unmute your microphone.

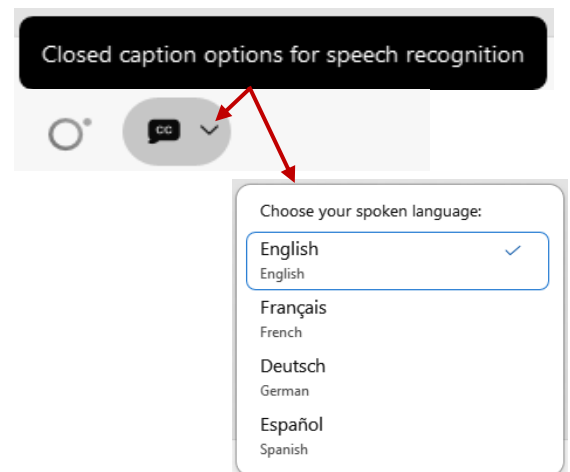
Webex provides real-time closed captioning displayed in a dialog box on your screen. The captioning box can be moved by clicking on the box and dragging it to another location on your screen.



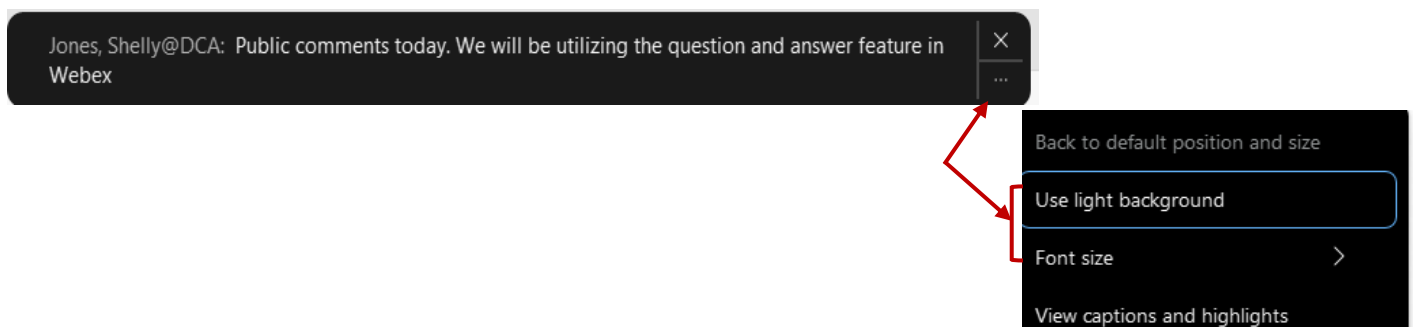
The closed captioning can be hidden from view by clicking on the closed captioning icon. You can repeat this action to unhide the dialog box.



You can select the language to be displayed by clicking the drop-down arrow next to the closed captioning icon.



You can view the closed captioning dialog box with a light or dark background or change the font size by clicking the 3 dots on the right side of the dialog box.





AGENDA ITEM 6
DISCUSSION AND POSSIBLE APPROVAL OF
THE AUGUST 26, 2024, SPBC MEETING
MINUTES



Structural Pest Control Board Meeting Minutes

August 26, 2024

Location:

Structural Pest Control Board – Hearing Room
2005 Evergreen Street
Sacramento, CA 95815

Board Members Present:

Yessenia Anderson, Board President
Ankur Bindal
Mark Paxson
John Tengan
Scott Mendenhall

Board Members Absent:

Kyle Finley, Board Vice President

Board Staff Present:

Sophia Azar, Executive Officer
Melissa Zanetta, Chief of Licensing & Administration
Kathleen Boyle, Chief of Enforcement
Melissa Sowers-Roberts, Disciplinary Specialist
Hollie Glassner, Lead Analyst, Enforcement Unit
Kristina Jackson-Duran, Administrative Analyst

Departmental Staff Present:

Sabina Knight, DCA Legal Counsel

Agenda Item 1. Roll Call / Establishment of Quorum

The Structural Pest Control Board (Board) meeting was called to order by President Anderson at 9:01 a.m. and Executive Officer (EO) Azar called roll.

President Anderson, Board members Paxson, Tengan, Bindal and Mendenhall were present. Vice President Finley was absent.

A quorum of the Board was established.

Agenda Item 2. Flag Salute / Pledge of Allegiance

President Anderson led everyone in a flag salute, then guided them through the Pledge of Allegiance.

Agenda Item 3. Public Comment for Items Not on the Agenda

No public comments.

Agenda Item 4. Petition for Reinstatement

Dawn Marie Charrette – OPR 9119, Branch 1 and 3

The petitioner, Dawn Marie Charrette, requested a continuance.

Agenda Item 5. Petition for Reinstatement

Marc A. Howze – OPR 12023, Branch 2

The petitioner, Marc A. Howze, requested a continuance.

Agenda Item 6. Petition for Reinstatement

Caleb J. Goins-Jacobs -RA 59665 – Branch 2 & 3

An Administrative Law Judge and Deputy Attorney General appeared with the Board to hear Mr. Caleb J. Goins-Jacobs' petition. After much discussion, Mr. Goins-Jacobs was informed he would be notified by mail of the Board's decision.

Agenda Item 7. Petition for Reinstatement

Emiliano Lopez – FR 32172 – Branch 2

An Administrative Law Judge and Deputy Attorney General appeared with the Board to hear Mr. Emiliano Lopez' petition. After much discussion, Mr. Lopez was informed he would be notified by mail of the Board's decision.

CLOSED SESSION

The Board entered closed session at 10:45 a.m. and returned to open session at 11:45 a.m.

Agenda Item 8.

Pursuant to Government Code section 11126(c)(3) the Board met in closed session to discuss and take action on disciplinary matters, including the above petitions.

Agenda Item 9. Discussion and Possible Approval of the October 10, 2023, SPCB Meeting Minutes

Board Member Paxson **moved** to approve the minutes of the October 10, 2023, Structural Pest Control Board meeting.

Board member Tengan **seconded** the motion

No Board or public comments.

Motion carried 5-0 by roll call vote.

Agenda Item 10. California Department of Pesticide Regulation Update

Nathan Desjarlais, Department of Pesticide Regulation (DPR), provided the Board an update on the following items:

- The Structural Regulatory Training will take place September 10 through 12 in Irvine, CA.
- The implementation of Diphacinone restrictions from Assembly Bill 1322 will go into effect January 1, 2024.
- Effective July 1, 2024, the County Agricultural Commissioners' (CAC) Administrative civil penalty fine under FAC Section 1299.5 has increased.
- Effective August 5, 2024, DPR implemented fee increases for licensing and certification for both business and individual licenses.
- Effective January 1, 2025, Food and Agriculture code 12838 amendments goes into effect. This change may have implications for some Branch 2 structural companies and DPR is developing guidelines to implement the changes.
- The amended sulfuryl fluoride labels have been received by DPR and they are currently in the review process.
- Staffing Updates: Regina Sarracino retired from DPR in December of 2023. Leslie Talpasanu has filled her role as of April 2024. Peggy Byerly retired from DPR in May of 2024. Beth Boss has taken on her role.

Agenda Item 11a: Consideration of, and Possible Action on, Comment(s) Received During the 45-Day Comment Period on Proposed Revisions to Pesticide Application Notice Requirements Regulations

EO Azar explained that at the October 2022 meeting, the Board approved regulatory changes pertaining to pesticide application notice requirements. On March 11, 2024, a final rulemaking package was submitted to OAL, however, it was withdrawn because a comment was received from the public that needed to be considered by the Board.

EO Azar explained that the public comment noted that the regulatory proposal strikes 16 CCR 1970.4(b) and moves its provisions to a newly created 16 CCR 1970.43, and recommends adding language to clarify that any death or serious injury, whether to the homeowner, structural pest control company, or member of the public, must be immediately reported to **both** the SPCB, **the Prime Contractor, if applicable** and the County Agricultural Commissioner's office in the county in which the pesticide application occurred.

EO Azar and Board staff recommended that the Board reject this comment because the purpose of this provision was to ensure that applicable enforcement agencies are notified of these events to ensure coordination of investigation and enforcement of laws and regulations designed to protect the public. It is unclear when such a proposed notice requirement would be "applicable" as suggested by the commenter. Nevertheless, such a requirement is unnecessary since as part of any investigation into a death or serious injury case, a prime contractor would be contacted to determine their level of responsibility in such a case by representatives of the Board.

President Anderson directed the Board members to the recommended response section of Agenda Item 11a. and requested a motion for the agenda item.

Board Member Paxson **moved** to direct staff to proceed as recommended to reject the comments as specified and provide the responses to the comments as indicated in the memorandum.

Board member Bindal **seconded** the motion.

No Board or public comments.

Motion carried 5-0 by roll call vote.

Agenda Item 11b. Review, Discussion, and Possible Action to Consider Non-Substantive Changes to Previously Approved Text and Reauthorization of Regular Rulemaking to Amend Section 1970.4 and Adopt Sections 1970.41, 1970.42, and 1970.43 of Title 16 of the California Code of Regulations (Pesticide Application Notice Requirements)

EO Azar explained that there are some non-substantive changes that were made to previously approved changes to the pesticide application notice. She explained that this is the same language that was discussed in Agenda Item 11a. and that it is being brought to the Board for approval before it is resubmitted to OAL for approval.

Board Member Paxson **moved** to approve the proposed regulatory text for Section 1970.4, 1970.41, 1970.42, and 1970.43 as presented in Attachment A, directed staff to take all steps necessary to complete the rulemaking process, including the filing of the final rulemaking package with the Office of Administrative Law, authorized the Executive Officer to make any additional non-substantive changes to the proposed regulations before completing the rulemaking process, and adopt the proposed amendments to Section 1970.4 and the proposed adoptions at Sections 1970.41, 1970.42, and 1970.43 with the non-substantive amendments discussed and approved at this meeting.

Board member Mendenhall **seconded** the motion.

No Board or public comments.

Motion carried 5-0 by roll call vote.

Agenda Item 11c. Review, Discussion, and Possible Action to Initiate the Rulemaking Process to Adopt or Amend Regulations on Examinations (Sections 1940, 1941, and 1942 of Title 16 of the California Code of Regulations)

EO Azar explained that this proposal ensures that the board conforms with federal EPA standards that were adopted in 2017. This proposal addresses the new federal standards related to Certification of Pesticide Applicators and details the Board's examination standards and application process.

President Anderson **moved** to approve the proposed regulatory text and changes to Sections 1940, 1940.1, 1941, and 1942 as provided in the materials and direct staff to submit all approved text to the Director of the Department of Consumer Affairs and the Business, Consumer Services, and Housing Agency for review. If no adverse comments are received, authorize the Executive Officer to take all steps necessary to initiate the rulemaking process, make any technical or non-substantive changes to the package, and set the matter for hearing if requested. If no adverse comments are received during the 45-day comment period and no hearing is requested, authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulations at Sections 1940, 1940.1, 1941, and 1942 as noticed.

Board Member Bindal **seconded** the motion.

No Board or public comments.

Motion carried 5-0 by roll call vote.

Board Member Paxson offered his thanks to EO Azar and Board staff for providing detailed information on the recent proposals to the Board.

Agenda Item 11d. Review, Discussion, and Possible Action to Initiate the Rulemaking Process to Adopt or Amend Regulations on Fee Increase (Sections 1936, 1936.2, 1948, and 1997 of Title 16 of the California Code of Regulations)

EO Azar introduced Matt Nishimine and Samuel Dyer from the DCA Budget Office who presented the fee increase package.

Mr. Nishimine presented the fund condition to the Board and explained that the Board has a structural imbalance in its support fund, meaning that the Board is projected to run out of revenue to meet its operational needs. He further stated that the DCA Budget Office recommends increasing the Board's application, initial licensing, renewal, and WDO fees to address this issue. He also presented the current budget trajectory and projected fund condition with and without the proposed fee increase. If approved, this proposal would maintain solvency, but it was suggested that the Board conduct a fee study and then seek proposed legislation to increase statutory caps on the fee structure.

President Anderson asked how much time would be needed for a fee analysis if the board was to move forward with proposed legislation to increase statutory caps.

Mr. Nashimine offered two options for the Board which included contracting with an outside vendor to conduct the study or the Board conducting the study in conjunction with its stakeholders.

With no further questions, EO Azar directed the Board Members to the attached agenda item 11d memorandum and materials, specifically the proposed changes to the license application forms. She explained that if the proposal is adopted, these forms will have to be changed because they are part of regulations. The changes to the forms will include formatting changes as well as incorporating recent legislative requirements.

Board Member Paxson asked for clarification on the possibility of the Board conducting a fee study and increasing the statutory minimums. EO Azar explained that the statutory fee increase would be requested during the next Sunset review, and that this proposal is a regulatory change to increase the fees to the statutory maximum. Board Member Paxson asked if the request for legislation had to wait until the 2028 Sunset Review. Mr. Nashimine explained that this type of request typically happens during the Sunset review, but that the Board could seek out legislation prior to the next review.

Board Member Paxson voiced concerns regarding the timeline until the next Sunset review and recommends that staff works with the DCA Budget Office to seek out legislation prior to the 2028 Sunset review.

President Anderson asked Mr. Nashimine to outline the process of seeking legislation outside of the Sunset review. He explained that to begin the process the budget office would work with EO Azar to begin a fee study. Once that has been done it can be used to seek legislation.

President Anderson suggested moving on the recommended motion and then coming back to the possible fee study and legislation.

Board Member Paxson **moved to approve** the proposed regulatory text and changes to 16 CCR sections 1936, 1936.2, 1948, and 1997 as provided in Attachment C, and direct staff to submit all approved text to the Director of the Department of Consumer Affairs and the Business, Consumer Services, and Housing Agency for review. If no adverse comments are received, authorize the Executive Officer to take all necessary steps to initiate the rulemaking process, make any non-substantive changes to the package, and set the matter for a hearing if requested. If no adverse comments are received during the 45-day comment period and no hearing is requested, authorize the Executive Officer to take all

necessary steps to complete the rulemaking and adopt the proposed regulations at 16 CCR sections 1936, 1936.2, 1948, and 1997 as noticed with an effective on filing date.

Board member Bindal **seconded** the motion.

President Anderson asked for any public comments.

Mr. Darren Van Steenwyk, representing the Pest Control Operators of California, voiced concerns regarding the fee increases, that they will make the cost of business to be cost prohibitive. He asked for a timeframe on when the increases would take place, which was answered by Sabina Knight and Dao Choi, the Board's regulatory counsel, that the language is written and once the package has been approved it will go for review. EO Azar informed Mr. Van Steenwyk that if all goes smoothly with the rulemaking process, the proposed date for implementation would be July 2025.

Board Member Paxson asked Mr. Van Steenwyk to clarify if the standard in the industry is for the companies to pay the fees for their employees. Mr. Van Steenwyk confirmed.

President Anderson asked EO Azar for a roll call vote.

Motion carried 4-0 by roll call vote with Board Member Mendenhall abstaining from the vote.

Board member Paxson asked for an agenda item to be added to an upcoming Board Meeting to discuss a fee study to be performed.

President Anderson asked and EO Azar suggested a town hall meeting or some sort of outreach to present the fee increase proposal to the Board's stakeholders. Board member Paxson also suggested implementing posts on all Board social media outlets to ensure the industry was aware and could voice opinions on the matter.

Agenda Item 12. Legislative Update

EO Azar provided the Board an update regarding Senate Bill 1451, which introduces various changes to the operations of programs governed by the practice acts in the Business and Professions Code and various professions regulated by these programs. For the Board, the bill replaces gendered language in the Structural Pest Control Act and eliminates the option for SPCB licensees to take challenge examinations in lieu of completing continuing education (CE) requirements.

Agenda Item 13. Executive Officer's Report

(a) Budget Update

Presentation by the Department of Consumer Affairs, Budget Office.
Luke Fitzgerald, Budget Analyst with the DCA Budget Office.

Mr. Fitzgerald presented the budget through fiscal month 12 of the 2023-2024 fiscal year as well as the Board's revenue projections and fund conditions.

(b) 2023-2028 Strategic Plan Update

EO Azar referred to the meeting materials for detailed information on the status of each related

objective. She explained that with the plan extending through 2028, she is very happy with the progress that has been made and thanked staff for their hard work and collaboration.

(c) Research Advisory Panel

EO Azar reported that in accordance with Business and Professions Code section 8674(t)(3), the Board is required to establish a five-member Research Advisory Panel (RAP). She explained that President Anderson approved a RAP and staff is currently working on scheduling the first meeting for September 23, 2024.

(d) Technical Advisory Committee Update

EO Azar updated the Board regarding the Technical Advisory Committee (TAC) that was established to research Termite Bait Stations/Termite Monitoring Devices and potential concerns for proper enforcement. She explains that President Anderson approved the TAC Committee, and the first meeting is scheduled for September 26, 2024.

Agenda Item 14. Licensing Update

Chief of Licensing, Melissa Zanetta, provided the Board with an update on the Board's licensing statistics and directed attention to the materials for additional information. The statistics provided covered all reporting from fiscal year 2023/2024.

She shared the results of the Licensing Unit Satisfaction Survey which was conducted from April 1 to June 30, 2024. With 125 responses, the survey revealed that overall satisfaction with the licensing department is high, with good feedback on improvements that can be made in the future.

Ms. Zanetta went on to give an update on the implementation of the new Connect system which had its rollout on May 21, 2024. The initial phase enabled the online submission of Examination, Re-Examination, Company Registration, and Branch Office Registration Applications. She explained that this shift to online services will not only help streamline or processes, but also reduce the Boards paperless operation.

President Anderson thanked Ms. Zanetta for her efforts.

Agenda Item 15. Enforcement Update

Enforcement Unit Lead, Hollie Glassner, provided the Board with an update on the Board's enforcement statistics and directed the Board's attention to the materials for additional information.

Ms. Glassner explained the new processes which were implemented in the Enforcement Unit for fiscal year 2023/2024. The new processes for citations and fines as well as subsequent arrest reporting now allow all items to be input into the tracking system, making it easier for the enforcement unit to report to DCA.

Ms. Glassner directed the Board members to the memorandum to explain the increase in citations for the fiscal year. She explained that when running the numbers it was discovered that the system was combining board issued citations as well as citations issued by the CAC's. Moving forward those numbers will be separated in the reports.

Ms. Glassner then announced that as of July 1, 2024, all desk investigations went paperless. In the past all evidence was printed and saved within paper file folders, moving forward all evidence is stamped and cataloged within a shared drive that is only accessible to the Enforcement Unit and management. She went on to explain that this change will help when enforcement moves on to the new online system.

President Anderson asked if there was a timeline for Enforcement going online to the new Connect system. Ms. Glassner explained that the new complaint form was just approved and is in the development phase.

Ms. Glassner then explained that the Enforcement Unit moved to an online survey for consumer satisfaction. Survey results were not in before the Board meeting for the previous fiscal year, but quarter two numbers were available. Seven responses were received in quarter two with all but one reports positively to the unit's work.

Agenda Item 16. Outreach and Communication Update

Kristina Jackson-Duran presented the Board with an update on the current outreach efforts, including an increase in subscribers to our List Serve system. She provided an overview of the social media efforts and statistics. She gave an update to a previous question regarding paid promotions on social media platforms. After a discussion with DCA it was determined that this type of funding was acceptable.

Ms. Jackson-Duran announced the relaunch of the Board's newsletter, SPIN. The first issue was launched in February of 2024. The issue was developed by Board staff and DCA's publication and design team. The newsletter is web based helping to provide easy access to information.

Ms. Jackson-Duran then guided the Board members to the agenda item for a list of the live events and speaking engagements that have taken place since the last Board meeting.

When opened for questions, President Anderson asked Ms. Jackson-Duran if there were discussions of allocating funds from the Board's budget to the paid promotions of our social media posts. Ms. Jackson-Duran deferred the question to EO Azar, who stated that this may be a possibility in the next fiscal year.

President Anderson then asked if there had been any feedback on the newsletter, the content we provide, and if we are providing the right mix of content. Ms. Jackson-Duran stated that the response to the newsletter has been positive and that we have established an email address that the public can use to send in suggestions or comments regarding the newsletter.

Agenda Item 17. Future Board Meeting: October 15-16

President Anderson asked if there were any requests from Board members for items to be added to the next Board meeting. She then asked the public for comment.

President Anderson then took the time to welcome new Board Member Scott Mendenhall to the Board and thank everyone for a productive meeting.

Agenda Item 18. Adjournment

President Anderson adjourned the meeting at 1:42 p.m.



AGENDA ITEM 8

REGULATIONS UPDATE

- a. Fee Increase (Amend Title 16, CCR sections 1936, 1936.2, 1948, and 1997)
- b. Pesticide Application Notice Requirements (Amend Title 16, CCR section 1970.4 and Adopt sections 1970.41, 1970.42, and 1970.43)
- c. Examinations (Amend Title 16, CCR sections 1940, 1940.1, 1941, and 1942)



MEMORANDUM

DATE	October 16, 2024
TO	Members of the Structural Pest Control Board
FROM	Sophia Azar, Executive Officer Structural Pest Control Board
SUBJECT	Agenda Item #8: Regulations Update

The following provides an overview of the Board's pending regulatory efforts.

a. Fee Increase (Amend Title 16, CCR sections 1936, 1936.2, 1948, and 1997)

At the August 26, 2024, board meeting, the Board approved proposed regulatory changes to 16 CCR sections 1936, 1936.2, 1948, and 1997, to increase examination, initial license, renewal, and WDO Inspection fees. This increase is necessary to address the Board's structural imbalance and impending insolvency.

b. Pesticide Application Notice Requirements (Amend Title 16, CCR sections 1970.4, and adopt section 1970.41, 1970.42, and 1970.43)

This regulatory package is in the final stages of approval. It was submitted to the Office of Administrative Law for review and approval on September 9, 2024.

This regulatory proposal clarifies and/or updates instances of unclear and/or outdated terminology, provides post-application pesticide notice guidelines or several possible application scenarios, and requires registered companies to provide, within 24 hours, specified information about pesticide use to any person who requests such information. Additionally, this proposal adds a requirement that any death or serious injury be reported to the County Agricultural Commissioner in the County where the application took place. Lastly, Occupants Fumigation Notice and Pesticide Disclosure (OFN) form has been redesigned to address the problem of the current version being outdated and containing irrelevant information. Additionally, the proposal is to remove the image of the OFN from regulation and incorporate the form by reference. The new OFN is being updated to more closely mirror the language described in Business and Professions Code (BPC) section 8538(a) (1-3).

c. Examinations (Amend Title 16, CCR sections 1940, 1940.1, 1941, and 1942)

At the August 26, 2024, board meeting, the Board approved regulatory changes to Sections 1940, 1940.1, 1941, and 1942. This proposal ensures that the Structural Pest Control Board conforms with Federal EPA standards that were adopted in 2017. This proposal details the Board's examination standards and application process.



AGENDA ITEM 9
UPDATE ON BOARD MONITORED
LEGISLATION

a. SB 1451 (Ashby) Professions and Vocations

MEMORANDUM

DATE	October 16, 2024
TO	Members of the Structural Pest Control Board
FROM	Sophia Azar, Executive Officer Structural Pest Control Board
SUBJECT	Agenda Item #9: Update on Board Monitored Legislation: SB 1451 SB 1451(Ashby) Professions and Vocations

Summary

SB 1451 introduces changes to the operations of programs governed by the Business and Professions Code. Specifically for the Board, the bill:

- Replaces gendered language in the Structural Pest Control Act.
- Eliminates the option for SPCB licensees to take challenge examinations in lieu of completing continuing education (CE) requirements.

Status

Approved by the Governor on September 22, 2024.

Next Steps

1. Review Current Regulations

- Conduct a thorough review of current regulations to identify sections requiring updates due to SB 1451.
- Focus on sections containing gendered language and those pertaining to the challenge examination option for continuing education.

2. Draft Updated Regulations

- Prepare amendments to align with the new legislative requirements.
- Remove any references to the challenge examination as an alternative to CE requirements.

3. Implementation and Communication

- Develop a communication plan to inform SPCB licensees of the updated requirements, particularly highlighting the removal of the challenge exam option.
- Update the Board's website and CE materials to reflect the regulatory changes.



AGENDA ITEM 10

EXECUTIVE OFFICER'S REPORT

- a. Budget Update
- b. Licensing Update
- c. Enforcement Update



MEMORANDUM

DATE	October 16, 2024
TO	Members of the Structural Pest Control Board
FROM	Sophia Azar, Executive Officer Structural Pest Control Board
SUBJECT	Agenda Item #10: Executive Officer's Report

a. Budget Update

Please see attached Budget Reports. DCA Budget Analyst Ryan Harrington will provide the budget update at the meeting.

b. Licensing Update

The Licensing/Examinations Statistics Report included in the materials presents first-quarter data for this fiscal year, covering examination pass rates, and licenses issued, renewed, and currently in effect.

The only significant variance to point out is the increase in the number of people applying to take one of our examinations has increased by 672 from the same period last year.

c. Enforcement Update

The Enforcement Statistics Report included in the materials presents first-quarter data for this fiscal year, covering complaint intake, investigations, Attorney General cases, citations, financial penalties, consumer refunds and rework, and Wood Destroying Organisms activity.

At this time, there are no significant variances to report, as our numbers remain consistent with those from the same period last year.

Rulemaking Update

October 16, 2024

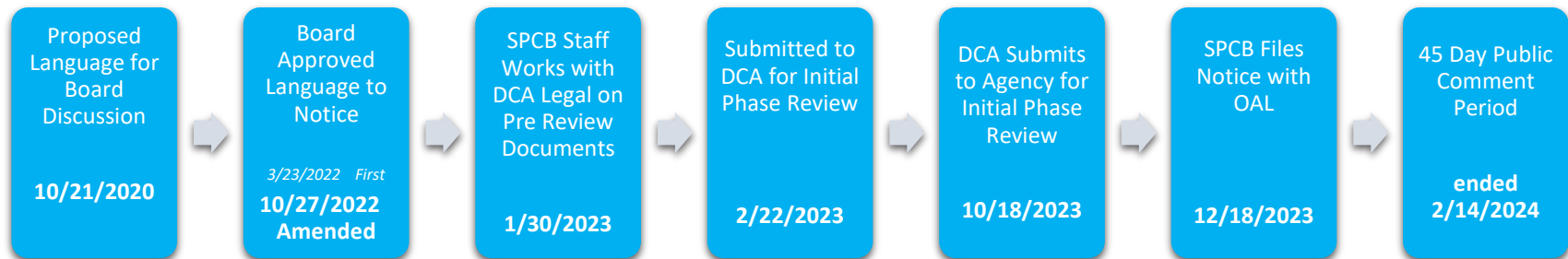
Pesticide Application Notice

California Code of Regulations Title and Sections Affected: 16 CCR 1970.4, 1970.41, 1970.42, and 1970.43

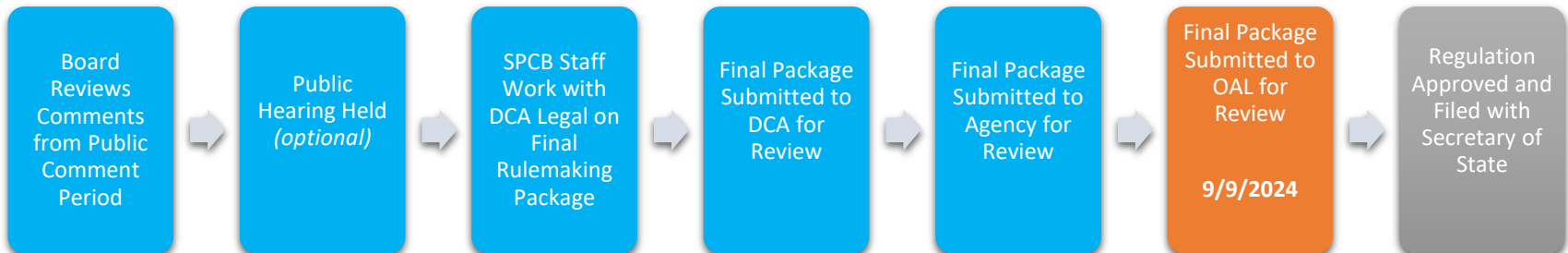
Statute(s) Being Implemented: Business and Professions Code Sections 8525, 8538

Summary: This regulatory proposal clarifies and/or updates instances of unclear and/or outdated terminology, provides post-application pesticide notice guidelines or several possible application scenarios, and requires registered companies to provide, within 24 hours, specified information about pesticide use to any person who requests such information. Additionally, this proposal adds a requirement that any death or serious injury be reported to the County Agricultural Commissioner in the County where the application took place. Lastly, Form 43M-48, the Occupants Fumigation Notice and Pesticide Disclosure (OFN), has been redesigned to address the problem of the current version being outdated and containing irrelevant information. Additionally, the proposal is to remove the image of the OFN from regulation and incorporate the form by reference. The new OFN is being updated to more closely mirror the language described in Business and Professions Code (BPC) section 8538(a)(1-3).

Initial Phase:



Final Phase:



Orange: Current Status

Blue: Completed

Gray: Remaining Steps

Rulemaking Update

October 16, 2024

Fee Increase

California Code of Regulations Title and Sections Affected: 16 CCR 1936, 1936.2, 1948, and 1997.

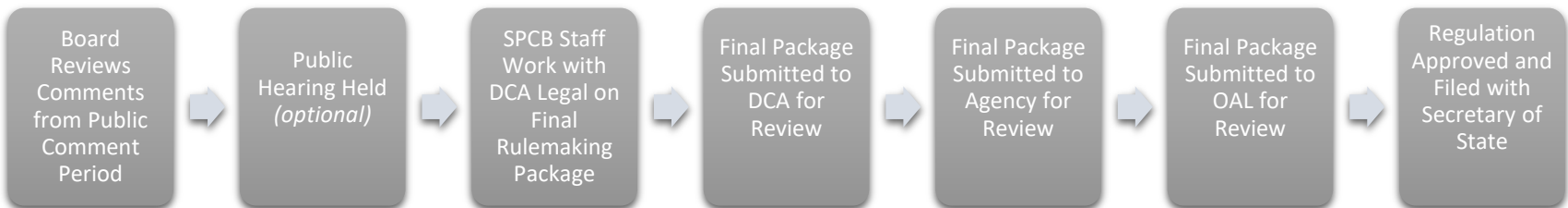
Statute(s) Being Implemented: Business and Professions Code Sections 8525, 8593, and Federal Register EPA 40 CFR Part 171

Summary: At the August 26, 2024, board meeting, the Board approved proposed regulatory changes to 16 CCR sections 1936, 1936.2, 1948, and 1997, to increase examination, initial license, renewal, and WDO Inspection fees. This increase is necessary to address the Board's structural imbalance and impending insolvency.

Initial Phase:



Final Phase:



Orange: Current Status

Blue: Completed

Gray: Remaining Steps

Rulemaking Update

October 16, 2024

Examinations

California Code of Regulations Title and Sections Affected: 16 CCR 1940, 1940.1, 1941, and 1942.

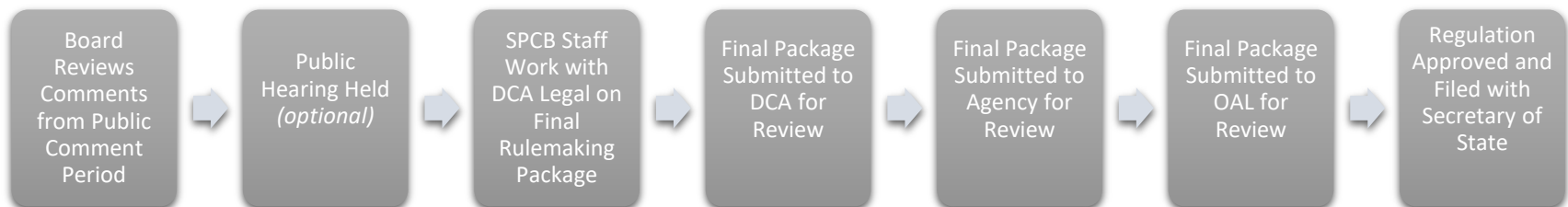
Statute(s) Being Implemented: Business and Professions Code Sections 8525, 8593, and Federal Register EPA 40 CFR Part 171

Summary: This proposal ensures that the Structural Pest Control Board conforms with Federal EPA standards that were adopted in 2017. This proposal details the Board's examination standards and application process.

Initial Phase:



Final Phase:



Orange: Current Status

Blue: Completed

Gray: Remaining Steps

0775 - Structural Pest Control Fund
Analysis of Fund Condition
(Dollars in Thousands)

Prepared 10.3.2024

2024-25 Governor's Budget With 2023-24 Actuals

	Actual 2023-24	CY 2024-25	BY 2025-26	BY +1 2026-27
BEGINNING BALANCE	\$ 3,201	\$ 2,591	\$ 1,002	\$ -729
Prior Year Adjustment	\$ 19	\$ -	\$ -	\$ -
Adjusted Beginning Balance	\$ 3,220	\$ 2,591	\$ 1,002	\$ -729
REVENUES, TRANSFERS AND OTHER ADJUSTMENTS				
Revenues				
4121200 - Delinquent fees	\$ 9	\$ 6	\$ 6	\$ 6
4127400 - Renewal fees	\$ 250	\$ 243	\$ 243	\$ 243
4129200 - Other regulatory fees	\$ 4,464	\$ 4,922	\$ 4,922	\$ 4,922
4129400 - Other regulatory licenses and permits	\$ 679	\$ 666	\$ 666	\$ 666
4141200 - Sales of Documents	\$ 1	\$ -	\$ -	\$ -
4143500 - Miscellaneous Services to the Public	\$ 1	\$ -	\$ -	\$ -
4163000 - Income from surplus money investments	\$ 135	\$ 7	\$ -	\$ -
4171400 - Escheat of unclaimed checks and warrants	\$ 5	\$ -	\$ -	\$ -
Totals, Revenues	\$ 5,544	\$ 5,844	\$ 5,837	\$ 5,837
TOTALS, REVENUES, TRANSFERS AND OTHER ADJUSTMENTS	\$ 5,544	\$ 5,844	\$ 5,837	\$ 5,837
TOTAL RESOURCES	\$ 8,764	\$ 8,435	\$ 6,839	\$ 5,108
Expenditures:				
1111 Department of Consumer Affairs Regulatory Boards, Bureaus, Divisions (State Operations)	\$ 5,606	\$ 6,862	\$ 7,068	\$ 7,280
9999 Statewide Pro Rata	\$ 466	\$ 499	\$ 499	\$ 499
9892 Supplemental Pension Payments (State Operations)	\$ 101	\$ 72	\$ -	\$ -
TOTALS, EXPENDITURES AND EXPENDITURE ADJUSTMENTS	\$ 6,173	\$ 7,433	\$ 7,568	\$ 7,780
FUND BALANCE				
Reserve for economic uncertainties	\$ 2,591	\$ 1,002	\$ -729	\$ -2,672
Months in Reserve	4.2	1.6	-1.1	-4.0

- NOTES:**
- 1. Assumes workload and revenue projections are realized in BY and ongoing.
 - 2. Expenditure growth projected at 3% beginning BY.

Structural Pest Control Board
Expenditure Report

Fiscal Month: 2 Fiscal Year: 2024 - 2025
Run Date: 10/01/2024

PERSONAL SERVICES

Fiscal Code	Line Item	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Balance
5100 PERMANENT POSITIONS		\$2,112,000	\$161,038	\$319,480	\$0	\$319,480	\$1,792,520
5100000000	Earnings - Perm Civil Svc Empl	\$2,021,000	\$150,179	\$298,670	\$0	\$298,670	\$1,722,330
5105000000	Earnings-Exempt/Statutory Empl	\$91,000	\$10,859	\$20,810	\$0	\$20,810	\$70,190

Fiscal Code	Line Item	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Balance
5100 TEMPORARY POSITIONS		\$23,000	\$2,113	\$2,113	\$0	\$2,113	\$20,887
5100150004	Temp Help (907)	\$14,000	\$2,113	\$2,113	\$0	\$2,113	\$11,887
5100150005	Exam Proctor (915)	\$9,000	\$0	\$0	\$0	\$0	\$9,000

Fiscal Code	Line Item	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Balance
5105-5108 PER DIEM, OVERTIME, & LUMP SUM		\$9,000	\$0	\$1,879	\$0	\$1,879	\$7,121
5105100001	Bd/Commission Mbrs (901, 920)	\$9,000	\$0	\$0	\$0	\$0	\$9,000
5108000001	Lump Sum payout	\$0	\$0	\$1,879	\$0	\$1,879	-\$1,879

Fiscal Code	Line Item	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Balance
5150 STAFF BENEFITS		\$1,130,000	\$88,351	\$173,495	\$0	\$173,495	\$956,505
5150150000	Dental Insurance	\$13,000	\$932	\$1,873	\$0	\$1,873	\$11,127
5150250000	Employee Assistance PGM Fee	\$0	\$53	\$53	\$0	\$53	-\$53
5150350000	Health Insurance	\$367,000	\$20,442	\$38,806	\$0	\$38,806	\$328,194
5150400000	Life Insurance	\$0	\$25	\$50	\$0	\$50	-\$50
5150450000	Medicare Taxation	\$11,000	\$2,220	\$4,394	\$0	\$4,394	\$6,606
5150500000	OASDI	\$124,000	\$7,029	\$13,891	\$0	\$13,891	\$110,109
5150600000	Retirement - General	\$537,000	\$39,316	\$77,810	\$0	\$77,810	\$459,190
5150700000	Unemployment Insurance	\$1,000	\$0	\$0	\$0	\$0	\$1,000
5150750000	Vision Care	\$4,000	\$149	\$289	\$0	\$289	\$3,711
5150800000	Workers' Compensation	\$15,000	\$0	\$0	\$0	\$0	\$15,000
5150820000	Other Post-Employment Benefits	\$57,000	\$5,113	\$10,190	\$0	\$10,190	\$46,810
5150900000	Staff Benefits - Other	\$1,000	\$13,071	\$26,138	\$0	\$26,138	-\$25,138
PERSONAL SERVICES		\$3,274,000	\$251,502	\$496,968	\$0	\$496,968	\$2,777,032

OPERATING EXPENSES & EQUIPMENT

Fiscal Code	Line Item	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Balance
5301 GENERAL EXPENSE		\$176,000	\$102	\$102	\$2,279	\$2,381	\$173,619
5301100003	Fingerprint Reports	\$1,000	\$0	\$0	\$0	\$0	\$1,000
5301350000	Freight and Drayage	\$0	\$102	\$102	\$1,648	\$1,750	-\$1,750
5301400000	Goods - Other	\$175,000	\$0	\$0	\$0	\$0	\$175,000
5301700000	Office Supplies - Misc	\$0	\$0	\$0	\$631	\$631	-\$631

Structural Pest Control Board
Expenditure Report

Fiscal Code	Line Item	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Balance
5302 PRINTING		\$68,000	\$0	\$0	\$3,979	\$3,979	\$64,021
5302300000	Office Copiers - Maintenance	\$0	\$0	\$0	\$3,979	\$3,979	-\$3,979
5302900000	Printing - Other	\$68,000	\$0	\$0	\$0	\$0	\$68,000

5304 COMMUNICATIONS		\$40,000	\$5	\$5	\$0	\$5	\$39,995
5304700000	Telephone Services	\$0	\$5	\$5	\$0	\$5	-\$5
5304800000	Communications - Other	\$40,000	\$0	\$0	\$0	\$0	\$40,000

5306 POSTAGE		\$61,000	\$0	\$0	\$0	\$0	\$61,000
5306700000	Postage - Other	\$61,000	\$0	\$0	\$0	\$0	\$61,000

53202-204 IN STATE TRAVEL		\$100,000	\$0	\$0	\$0	\$0	\$100,000
5320400000	Travel-In State-Commercial Air	\$100,000	\$0	\$0	\$0	\$0	\$100,000

5322 TRAINING		\$4,000	\$0	\$0	\$0	\$0	\$4,000
5322400000	Training - Tuition & Registrat	\$4,000	\$0	\$0	\$0	\$0	\$4,000

5324 FACILITIES		\$198,000	\$31,839	\$31,839	\$161,397	\$193,235	\$4,765
5324000000	Facilities Operations	\$151,000	\$0	\$0	\$0	\$0	\$151,000
5324350000	Rents and Leases	\$28,000	\$0	\$0	\$0	\$0	\$28,000
5324450000	Rent -Bldgs&Grounds(Non State)	\$19,000	\$31,839	\$31,839	\$161,397	\$193,235	-\$174,235

53402-53403 C/P SERVICES (INTERNAL)		\$879,000	\$0	\$0	\$0	\$0	\$879,000
5340310000	Legal - Attorney General	\$692,000	\$0	\$0	\$0	\$0	\$692,000
5340320000	Office of Adminis Hearings	\$150,000	\$0	\$0	\$0	\$0	\$150,000
5340330000	Consult & Prof Svcs-Interdept	\$37,000	\$0	\$0	\$0	\$0	\$37,000

53404-53405 C/P SERVICES (EXTERNAL)		\$397,000	\$19,819	\$20,609	\$249,556	\$270,165	\$126,835
5340400000	External - Other	\$1,000	\$0	\$0	\$0	\$0	\$1,000
5340420000	Administrative	\$4,000	\$19,424	\$19,424	\$170,576	\$190,000	-\$186,000
5340420001	Expert Examiners- Exam Process	\$75,000	\$0	\$0	\$0	\$0	\$75,000
5340490000	Information Technology	\$0	\$0	\$0	\$78,980	\$78,980	-\$78,980
5340540000	Legal - Witness Fees	\$10,000	\$0	\$0	\$0	\$0	\$10,000
5340580000	Consult & Prof Svcs Extern Oth	\$307,000	\$0	\$0	\$0	\$0	\$307,000
5340580001	Court Reporter Servs	\$0	\$395	\$1,185	\$0	\$1,185	-\$1,185

Structural Pest Control Board
Expenditure Report

Fiscal Code	Line Item	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Balance
5342 DEPARTMENT PRORATA		\$1,335,000	\$0	\$333,750	\$0	\$333,750	\$1,001,250
5342500050	Division of Investigation DOI	\$1,317,000	\$0	\$4,500	\$0	\$4,500	\$1,312,500
5342500055	Consumer Client Svcs Div CCSD	\$18,000	\$0	\$329,250	\$0	\$329,250	-\$311,250

Fiscal Code	Line Item	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Balance
5342 DEPARTMENTAL SERVICES		\$127,000	\$0	\$274	\$0	\$274	\$126,726
5342200000	EDP Services	\$0	\$0	\$274	\$0	\$274	-\$274
5342500090	Interagency Services	\$127,000	\$0	\$0	\$0	\$0	\$127,000

Fiscal Code	Line Item	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Balance
5344 CONSOLIDATED DATA CENTERS		\$19,000	\$0	\$0	\$0	\$0	\$19,000
5344000000	Consolidated Data Centers	\$19,000	\$0	\$0	\$0	\$0	\$19,000

Fiscal Code	Line Item	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Balance
5346 INFORMATION TECHNOLOGY		\$162,000	\$488	\$552	\$231,526	\$232,078	-\$70,078
5346320000	IT Services - Hardware Maint	\$0	\$158	\$158	\$1,799	\$1,957	-\$1,957
5346340000	IT Services - Software Maint	\$0	\$0	\$0	\$226,092	\$226,092	-\$226,092
5346350000	IT Services - Subscription	\$0	\$330	\$330	\$3,630	\$3,960	-\$3,960
5346390000	IT Svcs-Oth(Security/Archival)	\$0	\$0	\$64	\$0	\$64	-\$64
5346800000	E-Waste Recycl & Disposal Fees	\$0	\$0	\$0	\$5	\$5	-\$5
5346900000	Information Technology - Other	\$162,000	\$0	\$0	\$0	\$0	\$162,000

Fiscal Code	Line Item	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Balance
5362-5368 EQUIPMENT		\$5,000	\$151	\$151	\$3,259	\$3,409	\$1,591
5368025000	Computers & Computer Equipment	\$0	\$0	\$0	\$2,272	\$2,272	-\$2,272
5368115000	Office Equipment	\$5,000	\$0	\$0	\$0	\$0	\$5,000
5368930000	Software	\$0	\$151	\$151	\$987	\$1,137	-\$1,137

Fiscal Code	Line Item	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Balance
5390 OTHER ITEMS OF EXPENSE		\$15,000	\$1,173	\$1,173	\$0	\$1,173	\$13,827
5390800000	Gasoline	\$0	\$1,149	\$1,149	\$0	\$1,149	-\$1,149
5390860000	Washing	\$0	\$23	\$23	\$0	\$23	-\$23
5390870000	Other Vehicle Operations Svcs	\$15,000	\$0	\$0	\$0	\$0	\$15,000
OPERATING EXPENSES & EQUIPMENT		\$3,589,000	\$53,575	\$388,454	\$651,995	\$1,040,449	\$2,548,551
OVERALL TOTALS		\$6,863,000	\$305,078	\$885,422	\$651,995	\$1,537,416	\$5,325,584

Department of Consumer Affairs

Revenue Report

Structural Pest Control Board

Reporting Structure(s): 11113210 Support

Fiscal Month: 2

Fiscal Year: 2024 - 2025

Run Date: 10/01/2024

Revenue

Fiscal Code	Line Item	Budget	Current Month	YTD	Balance
Delinquent Fees					
4121200179	0775 Delinq Ren Applicators	\$0	\$3,370	\$8,925	-\$8,925
4121200180	0775 Delinq Ren Operators	\$0	\$220	\$510	-\$510
4121200182	0775 Delinq Ren Field Rep	\$0	\$1,500	\$3,750	-\$3,750
		\$0	\$1,650	\$4,665	-\$4,665

Fiscal Code	Line Item	Budget	Current Month	YTD	Balance
Other Regulatory Fees					
4129200218	0775 Wdo Filing Fee	\$0	\$421,011	\$752,435	-\$752,435
4129200219	0775 Change Prin Office Addr	\$0	\$403,416	\$723,398	-\$723,398
4129200220	0775 Change Branch Office Add	\$0	\$475	\$750	-\$750
4129200221	0775 Change Qualifying Mgr	\$0	\$0	\$225	-\$225
4129200222	0775 Change Reg Company Name	\$0	\$325	\$500	-\$500
4129200223	0775 Duplicate Cert	\$0	\$25	\$75	-\$75
4129200225	0775 Change Reg Co Officers	\$0	\$210	\$272	-\$272
4129200226	0775 Change Bond And Ins	\$0	\$200	\$275	-\$275
4129200227	0775 Continuing Ed Course Appr	\$0	\$1,150	\$1,975	-\$1,975
4129200228	0775 Continuing Ed Provider	\$0	\$725	\$850	-\$850
4129200231	0775 Cite And Fine	\$0	\$50	\$50	-\$50
		\$0	\$14,435	\$24,065	-\$24,065

Fiscal Code	Line Item	Budget	Current Month	YTD	Balance
Other Regulatory License and Permits					
4129400480	0775 Initial Applictr Str Pest	\$0	\$67,440	\$129,119	-\$129,119
4129400481	0775 Initial Operator Str Pst	\$0	\$1,690	\$2,770	-\$2,770
4129400482	0775 Exam Operator	\$0	\$3,000	\$4,920	-\$4,920
4129400483	0775 Exam Field Rep Struct Pst	\$0	\$3,705	\$7,540	-\$7,540
4129400484	0775 Exam Applicator	\$0	\$27,700	\$58,550	-\$58,550
		\$0	\$19,530	\$38,725	-\$38,725

4129400488		0775 Company Registration	\$0	\$3,720	\$6,600	-\$6,600
4129400489		0775 Initial Field Rep Str Pst	\$0	\$7,980	\$12,570	-\$12,570
4129400490		0775 Reg Branch Off Str Pst	\$0	\$180	\$2,340	-\$2,340
4129400491		0775 Lic Fee Prorated Operator	\$0	\$0	\$40	-\$40
4129400523		Over/Short Fees	\$0	\$90	\$199	-\$199
4129400524		Suspended Revenue	\$0	\$0	\$15	-\$15
4129400525		Prior Year Revenue Adjustment	\$0	-\$155	-\$5,150	\$5,150

Fiscal Code	Line Item	Budget	Current Month	YTD	Balance
Other Revenue		\$0	\$224	\$385	-\$385
4140000000	Document Sales	\$0	\$40	\$50	-\$50
4143500006	Misc Serv To Public General	\$0	\$134	\$240	-\$240
4171400001	Canceled Warrants Revenue	\$0	\$0	\$45	-\$45
4172500017	Dishonored Check Fee	\$0	\$50	\$50	-\$50

Fiscal Code	Line Item	Budget	Current Month	YTD	Balance
Renewal Fees		\$0	\$77,835	\$147,350	-\$147,350
4127400265	0775 Renewal Tri Applicators	\$0	\$1,850	\$5,330	-\$5,330
4127400266	0775 Renewal Tri Operators	\$0	\$52,490	\$86,810	-\$86,810
4127400267	0775 Renewal Prorated Field Rep	\$0	\$0	\$20	-\$20
4127400269	0775 Renewal Tri Field Rep	\$0	\$24,255	\$54,090	-\$54,090
4127400281	Over/Short Fees Renewals	\$0	\$20	\$115	-\$115
4127400282	Refunds	\$0	-\$780	\$985	-\$985
Revenue		\$0	\$569,880	\$1,038,214	-\$1,038,214

Reimbursements

Fiscal Code	Line Item	Budget	Current Month	YTD	Balance
Scheduled Reimbursements		\$0	\$49	\$49	-\$49
4840000001	Fingerprint Reports	\$0	\$49	\$49	-\$49

Fiscal Code	Line Item	Budget	Current Month	YTD	Balance
Unscheduled Reimbursements		\$0	\$1,805	\$3,530	-\$3,530
4850000009	Us Cost Recovery	\$0	\$1,805	\$3,530	-\$3,530
Reimbursements		\$0	\$1,854	\$3,579	-\$3,579

LICENSING/EXAMINATIONS STATISTICS REPORT

October 16, 2024

	CURRENT FY 2024/25					PREVIOUS FY 2023/24
EXAMINATIONS						
	Q1	Q2	Q3	Q4	YTD	FY 2023/24
Applicators Registered	1,042	0	0	0	1,042	2,977
Applicators Examined	604	0	0	0	604	2,340
Applicators Passed	408	0	0	0	408	1,477
Applicators Failed	196	0	0	0	196	863
Applicators Pass Rate	68%					63%
Field Representatives Registered	1,891	0	0	0	1,891	5,766
Field Representatives Examined	968	0	0	0	968	4,440
Field Representatives Passed	739	0	0	0	739	3,218
Field Representatives Failed	229	0	0	0	229	1,222
Field Representatives Pass Rate	76%	0%	0%	0%		72%
Operators Registered	157	0	0	0	157	501
Operators Examined	81	0	0	0	81	494
Operators Passed	73	0	0	0	73	332
Operators Failed	8	0	0	0	8	162
Operator Pass Rate	90%					67%

LICENSING						
	Q1	Q2	Q3	Q4	YTD	FY 2023/24
Applicator Licenses Issued	445	0	0	0	445	1,357
Field Rep Licenses Issued	653	0	0	0	653	2,573
Operator Licenses Issued	57	0	0	0	57	246
Company Registrations Issued	92	0	0	0	92	256
Branch Office Registrations Issued	8	0	0	0	8	31
Total	1,255	0	0	0	1,255	4,463

LICENSES RENEWED						
	Q1	Q2	Q3	Q4	YTD	FY 2023/24
Applicator	444	0	0	0	444	967
Field Representative	1,415	0	0	0	1,415	3,616
Operator	407	0	0	0	407	1,451
Total	2,266	0	0	0	2,266	6,034

LICENSES/REGISTRATIONS IN EFFECT						
	Q1	Q2	Q3	Q4		FY 2023/24
Applicator	7,108	0	0	0		6,549
Field Representative	16,207	0	0	0		15,409
Operator	4,355	0	0	0		4,225
Company Registration	3,503	0	0	0		3,445
Branch Office	503	0	0	0		502

ENFORCEMENT STATISTICS REPORT
October 16, 2024

	CURRENT FY 2024/25					
	Q1	Q2	Q3	Q4	YTD	FY 2023/24
COMPLAINT INTAKE						
Complaints Received	161				161	427
Convictions/Arrest Received	85				85	497
Total Complaints Received	246				246	924
INVESTIGATIONS CLOSED						
Target: 180 days						
Volume	190				190	640
Average Days to Close	62				62	82
ATTORNEY GENERAL (AG) CASES						
Target: 540 days						
Accusations Filed	1					
Pending	30					
Closed	5					25
Average Days to Close	391				391	189
CITATIONS						
Citations Issued	14				14	187
Average Days to Issue	20				20	48
FINANCIAL PENALTIES AND CONSUMER RESULTIONS						
Board Fines Issued	\$20,550				\$20,550	\$178,305
County Fines Issued	\$15,425				\$15,425	\$93,025
Consumer Refunds/Rework	\$95,784				\$95,784	
Total	\$131,759				\$131,759	\$271,330

WOOD DESTROYING ORGANISMS (WDO) ACTIVITY	Current FY 2024/25		Previous FY 2023/24
FM1 (July)	90,000	-2%	92,200
FM2 (August)	89,000	-6%	95,000
FM3 (September)	82,000	-9%	90,000
FM4 (October)			100,000
FM5 (November)			88,000
FM6 (December)			74,500
FM7 (January)			68,500
FM8 (February)			79,000
FM9 (March)			88,700
FM10 (April)			101,000
FM11 (May)			110,500
FM12 (June)			102,800