

MINUTES OF THE
CONTINUING EDUCATION COMMITTEE MEETING
OF THE
STRUCTURAL PEST CONTROL BOARD
May 15, 2002

The meeting was held on Wednesday, May 15, 2002, at the Structural Pest Control Board, 1418 Howe Avenue, Suite 18, Angela D. Newman Conference Room, Sacramento, California, commencing at 10:01 am with the following members present:

Doug Carver, Chair
Bill Gillespie
Dennis Patzer
Dr. Michael Rust
John Van Hooser

Board staff present:

Susan Saylor, Assistant Registrar
Karen Sanders, Staff Service Analyst

After much discussion regarding continuing education Mr. Van Hooser moved and Dr. Rust seconded to have staff review Federal Insecticide Fungicide and Rodenticide Act guidelines regarding continuing education and report to the Board.

Passed unanimously.

Mr. Van Hooser moved and Mr. Gillespie seconded to have Mr. Gillespie contact other States to determine standard guidelines regarding continuing education and report findings to the Board.

Passed unanimously.

Mr. Gillespie moved and Mr. Van Hooser seconded that Mr. Carver recommend to the Board that the committee review if there is a need to re-allocate continuing education hours for each separate branch.

Passed by majority. (Aye- Gillespie, Van Hooser and Patzer. No- Rust. Abstain- Carver)

Mr. Carver will recommend to the Board that the continuing education committee review and establish guidelines in the following areas:

Guidelines for staff approval of continuing education activities

- Course content and hours awarded

Random actual monitoring during course instruction (Example: Does content match outline?)

Testing Practices

- Purpose of test
- Guidelines/standards for testing
- Open book testing – legitimate?
- Proctoring

Content as it relates to improving quality of service to consumers

- Management/Business Practice Courses

Evaluate if continuing education is doing what it's suppose to do.

Mr. Carver adjourned the meeting at 12:33pm.

DOUG CARVER, Chairman

Date Approved

KELLI OKUMA, Registrar