

**MINUTES OF THE STRUCTURAL PEST CONTROL BOARD  
CE IPM REVIEW COMMITTEE  
August 20, 2014**

The meeting was held at the Structural Pest Control Board,  
Lake Tahoe Conference Room, 2005 Evergreen Street, Sacramento, California

**Committee Members Present:**

Darren Van Steenwyk, Chairman  
Naresh Duggal  
Sylvia Kenmuir  
Brandon Kitagawa  
Jim Steed  
Andrew Sutherland  
Dave Tamayo

**Board Members Present:**

Susan Saylor, Executive Officer  
Robert Lucas, Assistant Executive Officer  
Valerie Connelly, Continuing Education Analyst  
David Skelton, Administrative Analyst

**Departmental Staff Present:**

Kyle Muteff, Legal Counsel

**ROLL CALL / ESTABLISHMENT OF QUORUM**

Mr. Van Steenwyk read roll call at 9:02 A.M., quorum established.

**APPROVAL OF MINUTES OF THE JULY 16, 2014 COMMITTEE MEETING**

Mr. Steed moved and Mr. Sutherland seconded to approve the minutes of the July 16, 2014 Committee Meeting. Passed unanimously.

**REVIEW OF CALIFORNIA CODE OF REGULATIONS SECTIONS 1950, 1950.5, AND 1984 – CONTINUING EDUCATION REQUIREMENTS AND HOURS WITH A FOCUS ON INTEGRATED PEST MANAGEMENT PRACTICES AND POTENTIAL RECOMMENDATIONS TO THE BOARD.**

The Committee extensively discussed a variety of topics related to the role of IPM in continuing education (CE), including-

- The creation of new CE categories, (Laws and Regulations, IPM, and Application & Intervention) and the subject matter that would fit into them.
- How the total number of CE hours required of licensees should be spread over the newly created categories.
- The costs and benefits of creating a standalone category for IPM as opposed to emphasizing it in all CE categories.
- The specific material that should be covered by CE and where that material belongs in the newly formed CE categories.
- The importance of ensuring the quality and integrity of CE courses by means of a stringent course approval process and the auditing of actual classroom instruction.
- The need to focus on making CE courses that are approved of high quality rather than simply increasing the number of hours required of licensees.
- The Applicator license and a possible recommendation to the Board to examine its scope as it relates to IPM CE.
- The possibility of requiring the definition of IPM as stated in California Code of Regulations, Title 16, Division 19, Section 1984 to be posted or recited at every approved IPM CE course.

Mr. Steed moved and Mr. Sutherland seconded to recommend the creation of three new continuing education categories for Branch 2 and Branch 3 Operators and Field Representatives, to be named, Laws and Regulations, Application & Intervention, and Integrated Pest Management. Passed by majority. (AYES: Van Steenwyk, Kenmuir, Kitagawa, Steed, Sutherland, Tamayo. NOES: Duggal)

Mr. Steed moved and Ms. Kenmuir seconded to recommend to change continuing education requirements for Branch 2 and 3 Operators and Field Representatives to 3 hours of Laws and Regulations, 10 hours of Integrated Pest Management, and 4 hours of Application and Intervention with an additional two hours to be added to Application and Intervention if the license is held in an additional branch and to change the continuing education requirement for Applicators to 3 hours of Laws and Regulations, 2 hours of Integrated Pest Management, and 8 hours of Application and Intervention. Motion did not carry. (AYES: Van Steenwyk, Kenmuir, Steed. NOES: Duggal, Tamayo. ABSTENTIONS: Kitagawa, Sutherland)

Mr. Duggal moved and Mr. Sutherland seconded to recommend to change continuing education requirements for Branch 2 and Branch 3 Field Representatives and Operators to 3 hours of Laws and Regulations, 12 hours Integrated Pest Management, and 5 hours Application and Intervention, and to change the continuing education requirement for Applicators to 3 hours of Laws and Regulations, 3 hours of Integrated Pest Management, and 10 hours of Application and Intervention. Passed by majority. (AYES: Van Steenwyk, Duggal, Kitagawa, Sutherland, Tamayo. NOES: Kenmuir, Steed.)

Ms. Kenmuir moved and Mr. Steed seconded to recommend to change continuing education requirements for Branch 1 Field Representatives and Operators to 3 hours of Laws and Regulations and 6 hours of Application and Intervention. Motion was tabled.

Mr. Tamayo in his capacity as Board President stated his intent to expand the Committee's scope to include the topics of the scope of the Applicator license as well the need for the Board to ensure the quality of the continuing education courses that are approved.

### **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

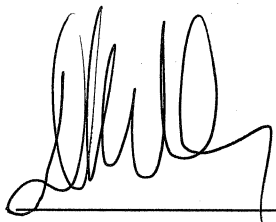
There were no public comments for items not on the agenda.

### **FUTURE MEETING DATES**

The next meeting was scheduled for November 13, 2014 in Sacramento.

**ADJOURNMENT**

The meeting adjourned at 3:08 P.M.



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Darren Van Steenwyk, Chairman

11-13-14

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Date