



PEST CONTROL INDUSTRY – WE NEED YOUR HELP!

The Structural Pest Control Board (SPCB) and the Office of Professional Examination Services (OPES) are updating the Field Representative (FR) examination. We are urgently recruiting licensed FRs in branches 2 and 3 to provide their expertise to ensure that our licensing examinations are current with industry practice.

We are seeking FRs to serve as subject matter experts (SMEs) for a two-day workshop conducted by OPES in Sacramento. We need FRs with various levels of experience and from diverse practice settings.

Written Examination Development		
Workshop	Dates	Description
Field Representative Branch 2 Examination Construction Workshop	September 27-28, 2022 <i>Location: Sacramento</i>	During this workshop, SMEs will construct new versions of the FR Branch 2 exam.
Field Representative Branch 3 Examination Construction Workshop	October 11-12, 2022 <i>Location: Sacramento</i>	During this workshop, SMEs will construct new versions of the FR Branch 3 exam.

Participant Requirements

The SPCB is currently seeking licensees which:

- Hold a current California Field Representative license. You can only attend the workshop(s) you are licensed in.
 - Ex. 1: Licensee holds an FR license in branch 2 & 3, licensee can attend either workshop or both.
 - Ex. 2: Licensee holds an FR license in branch 2, licensee can only attend the branch 2 workshop.
- Be in good standing with SPCB.
- Be able to commit to attend both days for the entire duration of the workshop starting at 9:00 a.m. and ending at 5:00pm p.m. Two fifteen-minute breaks and a one-hour lunch break will be provided each day. Participation is required for the full length of the 2-day workshop.
- Not be a continuing education instructor. Due to potential conflict of interest, undue influence, and security considerations, instructors shall not serve as SMEs for, nor participate in, any aspect of licensure examination development or administration, pursuant to DCA Policy OPES 20-01.

Please direct questions regarding participant requirements to:

SPCBWorkshops@dca.ca.gov

Compensation and Benefits

- Participants will receive \$200 each day.
- Participants are awarded 12 hours of continuing education (CE) units upon completion of the workshop.
 - An FR licensed in Branch 2 will receive the following CE hours: 8 Rules & Regulations, 4 hours technical branch 2.
 - An FR licensed in Branch 3 will receive the following CE hours: 8 Rules & Regulations, 4 hours technical branch 3.
- FRs licensed in Branch 2 & 3 attending **BOTH** workshops will be awarded 16 hours of CE hours upon completion of both workshops. Licensees will receive the following CE hours: 8 hours Rules & Regulations, 4 hours technical branch 2, 4 hours technical branch 3.
- Licensees attending workshops in person receive reimbursement for meals and other approved travel expenses. These reimbursements are made at the state rate and could take up to 6-8 weeks.

If you are interested in participating, please respond to this email at your earliest convenience and indicate which workshop you would like to participate in.

Final selection of SMEs for workshops will be based on many factors. It is important to ensure representation of the profession in terms of experience, practice setting, geographical location, and years licensed.

SME Notification

If you are selected to participate in this workshop, you will receive an email notification.

The email notification will confirm which workshop you have been selected to participate in or selected to be an alternate for.

SMEs not selected for this workshop will not receive notification.

We greatly appreciate your interest in being a participant in the examination development process and look forward to working with you in the future.

SUBJECT MATTER EXPERT INTEREST FORM

LICENSEE CONTACT INFORMATION				
Last Name	First Name	RA License No.		
Company Name				
Home Address		City	State CA	Zip Code
Phone Number		Email Address		
1. Are you actively working in the industry?		<input type="checkbox"/> YES <input type="checkbox"/> NO		
2. Are you an approved continuing education instructor?		<input type="checkbox"/> YES <input type="checkbox"/> NO		
3. Are you a trainer/instructor for a pest control company?		<input type="checkbox"/> YES* <input type="checkbox"/> NO		
*If you answered yes to question 3, please explain the type of training you provide:				
Please select which day you are interested:				
<small>*By checking a box, you acknowledge this does NOT guarantee participation*</small>				
<input type="checkbox"/> September 27-28, 2022 FR Branch 2 Workshop		<input type="checkbox"/> October 11-12, 2022 FR Branch 3 Workshop		<input type="checkbox"/> I am a licensed FR in branches 2 and 3 and want to participate in BOTH workshops

Please choose one of the following methods to return your interest form to the SPCB:

Email

SPCBWorkshops@dca.ca.gov

Mail

2005 Evergreen Street, Suite 1500
Sacramento, CA 95815

You may also call the SPCB directly at (916) 561-8700 should you have any questions regarding these workshops.