



PEST CONTROL INDUSTRY – WE NEED YOUR HELP!

The Structural Pest Control Board (SPCB) and the Office of Professional Examination Services (OPES) are recruiting licensed Applicators to assist with the development of the Applicators examination. The SPCB is updating the Occupational Analysis (OA) which describes and defines the nature of the work you do on a daily basis. OAs are necessary to maintain current and valid licensing examinations. Your participation is extremely valuable to help ensure that our licensing examination tests what Applicators actually do on the job.

We are seeking Applicators to serve as subject matter experts (SMEs) for a one-day remote workshop conducted by OPES. We need Applicators with various levels of experience and from diverse practice settings.

Examination Development		
Workshop	Dates	Description
Occupational Analysis Workshop (Remote)	July 27, 2022 OR July 29, 2022	During this workshop SMEs will identify the important tasks that are currently performed by those practicing as an Applicator and the knowledge required to perform those tasks.

Participant Requirements

The SPCB is currently seeking licensees which:

- Hold a current California Applicators license and be in good standing with SPCB.
- SMEs must have access to a computer with microphone and camera as well as an internet connection that can be used to join and participate for the entire workshop.
- Be able to commit to attend for the entire duration of the workshop starting at 8:30 a.m. and ending at 4:30 p.m. Two fifteen-minute breaks and a one-hour lunch break will be provided.
- Have a quiet, private room to work in without interruptions during the workshop.
- Not be a continuing education instructor. Due to potential conflict of interest, undue influence, and security considerations, instructors shall not serve as SMEs for, nor participate in, any aspect of licensure examination development or administration, pursuant to DCA Policy OPES 20-01.

Please direct questions regarding participant requirements to:

SPCBWorkshops@dca.ca.gov

Compensation and Benefits

- Licensees receive \$200 per diem.
- Participants are awarded 8 hours of continuing education units (2 hours Rules & Regulations and 6 hours PAU).

If you are interested in participating, please respond to this email at your earliest convenience and indicate which workshop you would like to participate in.

Final selection of SMEs for workshops will be based on many factors. It is important to ensure representation of the profession in terms of experience, practice setting, geographical location, and years licensed.

SME Notification

If you are selected to participate in this OA, you will receive an email notification.

The email notification will confirm which workshop you have been selected to participate in or selected to be an alternate for.

SMEs not selected for this OA will not receive notification.

We greatly appreciate your interest in being a participant in the examination development process and look forward to working with you in the future.

SUBJECT MATTER EXPERT INTEREST FORM

LICENSEE CONTACT INFORMATION			
Last Name	First Name	RA License No.	
Company Name			
Home Address	City	State CA	Zip Code
Phone Number	Email Address		
1. Are you actively working in the industry?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
2. Are you an approved continuing education instructor?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
3. Are you a trainer/instructor for a pest control company?		<input type="checkbox"/> YES*	<input type="checkbox"/> NO
*If you answered yes to question 3, please explain the type of training you provide:			
Please select which day you are interested: *By checking a box, you acknowledge this does NOT guarantee participation*			
<input type="checkbox"/> July 27, 2022	<input type="checkbox"/> July 29, 2022	<input type="checkbox"/> Available either day	

Please choose one of the following methods to return your interest form to the SPCB:

Email

SPCBWorkshops@dca.ca.gov

Mail

2005 Evergreen Street, Suite 1500
Sacramento, CA 95815

You may also call the SPCB directly at (916) 561-8700 should you have any questions regarding these workshops.