



APPLICATION FOR BRANCH OFFICE REGISTRATION FEE \$60

FOR BOARD USE ONLY	
Cashiering No.	ATS No.
Checked By:	Effective Date:
Branch Office Registration No.	

As defined in section 8509 of the Structural Pest Control Act, a "Branch Office" is any fixed place of business in addition to the location of principal office for which the company registration is issued, where records are kept, mail received, statements rendered, money is collected, or requests are received for service or bids, or information is given pertaining to the practice of pest control other than governmental offices.

To register a branch office, complete this application and return it to the Structural Pest Control Board along with the \$60 fee in the form of a money order, cashier's check, or personal check, made payable to the Structural Pest Control Board. **DO NOT SEND CASH.** The Board must be informed of any new branch office within thirty (30) days after opening. (Title 16, California Code of Regulations, section 1912)

ALL FIELDS MUST BE TYPED OR PRINTED

Name of Company	Principal Registration No.
Branch Office Address (Building Number) (Street Name) (Unit Number)	Telephone Number ()
(City) (State) (Zip Code)	
Branch Office Mailing Address (Building Number) (Street Name) (Unit Number)	
(City) (State) (Zip Code)	
Principal Office Address (Building Number) (Street Name) (Unit Number)	Telephone Number ()
(City) (State) (Zip Code)	
Name of Branch Supervisor	License No.

Is office located in a commercial building or residence? COMMERCIAL BUILDING RESIDENCE

Is office clearly marked, or to be marked by a sign designating the business therein? YES NO

CERTIFIED TRUE STATEMENT

I certify under penalty of perjury under the laws of the State of California to the truth and accuracy of all statements and representations made in this application, including all statements attached hereto. I understand that falsifying information on this application may result in the denial of this application.

Print Name	Signature	Title	Date

A sole owner must sign this application personally.
 A partner application must be signed by each partner.
 A corporation application must be signed by an officer of the corporation or a shareholder.
Each Qualifying Manager must sign this application.

NOTICE ON COLLECTION OF PERSONAL INFORMATION

Collection and Use of Personal Information

The Structural Pest Control Board of the Department of Consumer Affairs collects the personal information requested on this form as authorized by Business and Professions Code 8509 and California Code of Regulations Section 1912 and the Information Practices Act. The Structural Pest Control Board uses this information principally to identify and evaluate applicants for licensure, and enforce licensing standards set by law and regulation].

Mandatory Submission

Submission of the requested information is mandatory. The Structural Pest Control Board cannot consider your application unless you provide all of the requested information.

Access to Personal Information

You may review the records maintained by the Structural Pest Control Board that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

Possible Disclosure of Personal Information

We make every effort to protect the personal information you provide us. The information you provide, however, may be disclosed in the following circumstances:

- In response to a Public Records Act request (Government Code Section 6250 and following), as allowed by the Information Practices Act (Civil Code Section 1798 and following);
- To another government agency as required by State or Federal law; or,
- In response to a court or administrative order, a subpoena, or a search warrant.

Contact Information

For questions about this notice or access to your records, you may contact: The Structural Pest Control Board at 2005 Evergreen Street, Suite 1500, Sacramento, CA 95815, by phone at (916) 561-8704, or by email at pestboard@dca.ca.gov.

For questions about the Department's Privacy Policy, you may contact the Department of Consumer Affairs at 1625 North Market Boulevard, Sacramento, CA 95834, by phone at (800) 952-5210, or by e-mail at dca@dca.ca.gov.